

Name of Student:

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If you have another singer in the choir, please add name below

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## **Kairos Music Academy**

1953 Hopkins St.  
Berkeley, CA 94710

### **Financial Assistance Request**

Kairos Choir makes every effort to support those students with demonstrated financial need and to maintain a policy of including everyone regardless of ability to pay. A minimum tuition deposit \$100 for FA applicants holds the student's space. Please let us know if this poses a hardship.

The deadline for receipt of this application is within 2 weeks of acceptance into the choir / first rehearsal of the season.

#### **TO COMPLETE THIS APPLICATION YOU WILL NEED TO INCLUDE:**

- 1. Copy of all pages and Schedules of the current year and previous year Federal Income Tax Return Form 1040, 1040A, or 1040EZ (as filed with the IRS) for all individuals listed in Section A. Recaps and/or summary Forms are not acceptable. If you file Schedule A, C, E, or F, you must provide copies.**
- 2. If you have not yet filed, or are not required to file a tax return, see instructions in required documentation section (E)**
- 3. This application form, filled out in its entirety, signed and dated by all Parent(s) or Guardian(s) listed in Section A**

**The above information must accompany this application to be considered complete. Please keep a copy for your records.**

**Section A**

**First Parent, Guardian or Other adult (responsible for tuition) - circle relationship**

Father                       Mother                       Guardian/ Other adult

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Address \_\_\_\_\_ Apt# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home phone (\_\_\_\_) \_\_\_\_\_ Work phone (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

Employed by: \_\_\_\_\_ How long? \_\_\_\_\_

**If self-employed, please see requirements in Section (E)**

**Second Parent, Guardian or Other adult (residing with first parent/ adult or also responsible for tuition)**

Father                       Mother                       Guardian/ Other adult

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Address \_\_\_\_\_ Apt# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home phone (\_\_\_\_) \_\_\_\_\_ Work phone (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

Employed by: \_\_\_\_\_ How long? \_\_\_\_\_

**If self-employed, please see requirements in Section (E)**

**Section B - Household**

Number of dependent children who will attend a tuition charging school in the coming school year:

Daycare: \_\_\_\_ Pre-K \_\_\_\_ Elementary school \_\_\_\_ Secondary school \_\_\_\_ College \_\_\_\_

Tuition charged annually per student : \_\_\_\_\_

Number of individuals who will reside in my/our household during the coming school year:

Parents/Guardians \_\_\_\_ Children \_\_\_\_ Other\* \_\_\_\_

\*If other, please explain relationship to parent

Check here if you are a single parent and receive no living (or tuition) assistance from the other parent.

**Housing Information (do not leave blank)**

Do you rent or own your residence? Rent \_\_\_\_ Own \_\_\_\_

If renting, what is your monthly rental payment? \$ \_\_\_\_\_

Amount paid by household \$ \_\_\_\_\_ per month

Amount paid by other source(s) \$ \_\_\_\_\_ per month

If you own your residence, what is your monthly mortgage payment? \$ \_\_\_\_\_

**Section C - Income and Tax Information**

Current year's Federal Tax return for student(s) household was: Filed \_\_\_\_\_ Not Filed \_\_\_\_\_  
(see Required Documentation **Section E**)

\_\_\_ I/we do not file. I/we only receive non-taxed income.

**Non-taxable Income**

Child support received \$ \_\_\_\_\_ per month

Social Security Income \$ \_\_\_\_\_ per month

Loans/ Gifts from friends/relatives for tuition \$ \_\_\_\_\_ .

Other non- taxed income \$ \_\_\_\_\_ per month

**Total Non- taxable income** \$ \_\_\_\_\_ monthly.

**What is your expected Adjusted Gross Income for this year?**

Parent 1 \$ \_\_\_\_\_ Parent 2 \$ \_\_\_\_\_

Is your expected gross income for the Current Year \_\_\_greater than or \_\_\_less than the previous two years?

If less - *Please explain in the section for special circumstances.*

Are expected household expenses for the Current year \_\_\_greater than or \_\_\_less than the previous two years?

If more - *Please explain in the section for special circumstances.*

**Section D - Special Circumstances**

**Please check all that apply in the past 12 months. Explain in next section**

\_\_\_ Loss of Job            \_\_\_ Change in work status            \_\_\_ Income reduction

\_\_\_ Separation/divorce            \_\_\_ Shared Custody            \_\_\_ Child support reduction

\_\_\_ Change in family living status            \_\_\_ New College student            \_\_\_ Illness or injury

\_\_\_ Death in the immediate family            \_\_\_ Unusually high debt            \_\_\_ Medical/Dental expenses

\_\_\_ Other tuition            \_\_\_ Other (please detail in explanations)

**Amount I/we feel we can pay for Kairos Tuition in the coming school year \_\_\_\_\_**  
**Explanations (use this space to explain any answers that need clarification, and any special or unusual circumstances that you feel are significant to this application. Attach an additional page if needed.)**

**Section E - Documentation Checklist**

**Include a complete photocopy of your Current and Previous years' IRS Tax Returns**

**If you do not file an IRS Form 1040 and receive only non-taxable income:** Provide photocopies of your documentation of your income, housing assistance, TANF, etc.

**If you have not yet filed a Current year's IRS form 1040 or are self-employed or own a business:** Provide a photocopy of your Previous year's W2 forms, 1099/1090R, or 1098 Forms for any wage - earning adult residing with the applicant(s).

**Sign Here - all parents and adults responsible for the information above must sign.**

I/We declare that all the information within this application is true, correct and complete to the best of our knowledge. I/we understand that any tuition financial support awarded is the sole decision of the Kairos Music Academy board and scholarship committee and that all decisions are final. If offered financial support, it is our responsibility to pay any remaining tuition balance, less any funds awarded. I also agree that if I accept this financial support from Kaiors, I/we agree to be responsible for an additional fundraising activity above the general commitment. I/we are also aware that there will be several ways that this fundraising commitment can be met.

**First Parent/Guardian**

Signature \_\_\_\_\_

Printed name \_\_\_\_\_ Date \_\_\_\_\_

**Second Parent/Guardian**

Signature \_\_\_\_\_

Printed name \_\_\_\_\_ Date \_\_\_\_\_